**YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY**

**REGULAR MEETING MINUTES**

**COUNCIL OF DIRECTORS**

**9841 Texas Hill Road  
Oregon House, CA**

**October 26, 2017**

**3:30 pm**

# PRELIMINARY

* 1. **CALL TO ORDER-3:40 pm**
  2. **ROLL CALL/ESTABLISH QUORUM**

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| **President/Chair** | **Jackie Stanfill** | **x**  **X** |
| **Vice President** | Open |  |
| **Chief Financial Officer** | **Paul McGovern** | **x** |
| **Secretary** | **Ashlie DeVorss** | **x** |
| **Staff Representative** | **Amy Edwards** | **x** |
| **Director** | **Open** |  |
| **Director** | **Open** |  |
|  |  |  |
| **Principal/Director** | **Louise Miller** | **x** |

**Guests: Wayne Strumpfer, Susan Lefkowitz**

* 1. **Adopt Minutes from Previous Meeting-Ashlie made a motion to adopt minutes from 9/28, Amy seconded, all in favor**
  2. **Reading of Vision/Mission/Core Values: Jackie**

Mission: YES CHARTER ACADEMY educates K-8 students in a school culture that values the scientific method and a curricular focus on environmental studies. The highest Common Core State Standards, as well as high standards of moral conduct, are emphasized.

The vision of the YES CHARTER ACADEMY is to educate K – 8 students of the Sierra Foothills through a self-motivating, individualized, and comprehensive curriculum that connects learners with learning via a program, teaching staff, and school culture that value scientific methods of inquiry.

YES Charter Academy Students Are: Environmental Stewards, Positive Team Members, Academic Masters, Resourceful, Responsible Citizens, Kind!

1. **PUBLIC SESSION**
2. **Conflict of Interest Training**
3. **For Information/Action:** Approval to pay hourly employees for time off due to emergency evacuations. **Jackie made motion to approve to pay hourly employees for time off due to emergency evacuations, Amy seconded, all in favor**
4. **For Information/Action:** Status of Renewal –-**Louise- Debbie, Deborah and Louise are working on the MOU’s. Spoke about renewal petition. We will search for a template or software to help write the petition to submit to YCOE. Paul suggested that we create a calendar/ checklist to be prepared for renewal. Louise wants to add a new component of home studies. We gained a new enrollment today who was placed on home studies.**
5. **For Information/Action:** Review Updated Goals for YES-**Goals for YES (hand out) - Successfully complete renewal, Academic Mastery and Operationalize standard two- Ensure exceptional leadership.**
6. **For Information/Action:**

**Committee Reports:**

**Facilities:**

Update byJackie- **Jackie said she and Burt are looking for a grant for a Tuff Shed. Louise said she and Debbie are looking for a grant for fencing. We would like to start fencing from the front left corner of the school around the parking lot and connect it to the front fence providing more safety for the students and school. Action Fencing is going to come give us a quote. Paul said that we have some equipment that has already been purchased that would give us that ability to monitor our breakers and power usage. It is suggested that we install it and use it to educate the kids on power usage. Paul spoke about our PROP 39 money. We plan to start using that post start of renewal. Susan is looking into expiration dated for those funds.**

**Academic**:

Update by Louise – including MAP testing-**Loiuse spoke about how our new implemented program AR is a success. Ashlie mentioned that the kids are very eager to gain points and that they are giving positive feedback. Louise will be testing all kids for reading fluency before each grading period ends. MAP testing is going on this week and next. We will review results during November’s board meeting.**

**Outreach:** **Still no committee leader**. **Louise- She is having new school signs created. On them will say Free public charter school, k-8th grade.**

**Finance**:

Update by Paul- **Average ADA for September is 98.84. 111 students enrolled. 1st interim budget revision review for next meeting.**

**Transportation: Both busses should be running by 10/31. Bus stop times subject to change.**

1. **For Information/Action –** Review goals for Louise and potential evaluation instrument- **Louise- Priorities/ Goals for YES Principal/Superintendent- (handout)-**

**1) Successful Charter Renewal**

**2) Meet All Expectations of our Authorizer**

**3) Academic Achievement**

**4) Professional Development**

**5) Time Management**

**6) Behavior Health Access**

**7) Clear Lines of Responsibility**

**8) Positive Cash Flow Surplus**

1. **For Information/Action –** Review Updated Council Calendar- **Jackie - Gave handout of YES Charter Academy Annual Council of Directors Calendar.**
2. **For Information/Action –** Prop 39 Status- **YES will continue the request for compensation for an equivalent facility and maintenance as in previous agreement.**
3. **For Information/Action –** Review The Five Dysfunctions of Charter School Boards- **Jackie gave an overview of each section**

**1) Dysfunction #1- Managing VS. Governing- “the Board says what it wants; the management determines how to achieve it**

**2) Dysfunction #2- Using individual VS. Group Authority- The board has authority as a group, not as a single member.**

**3) Dysfunction #3- Creating revolving door accountability- True accountability comes from assessing the school’s performance against the pre-defined outcomes.**

**4) Dysfunction #4- Spending time on Admiministrivia- “…spending 75% of every meeting wrestling with the difficult issues of the student performance, charter schools would become the most successful schools in the country.”**

1. **For Information/Action** – Review of Harvest Festival- **All Council members and staff agreed that the Harvest Festival was a success and guests seemed to enjoy themselves. All agreed that Tracy Fuschich did a wonderful job coordinating the event.**

**III. CLOSED SESSION** **6:50**– Personnel – **Louise was instructed to consult with employment attorney.**

**IV. ADJOURNMENT- 7:08 pm**