**Yuba Environmental Science Charter Academy**

**YES CHARTER ACADEMY EMERGENCY PLANS**

**DISASTER PLAN**

The intent of this plan is to clarify school procedures in the case of an emergency The

objectives of our plan are the following; emergency, i ne

• To provide for action which will minimize injuries and loss of life of students and school and emergency personnel if an emergency occurs during school hours

• To provide for maximum use of school personnel and school facilities

To ensure the safety and protection of our students and school personnel immediately after a disaster

• To arrange for a calm and efficient plan for parents to retrieve their children from school, should it be necessary, following a disaster

• To meet these objectives, in the event a disaster should occur when children are at school, the following action plan would be implemented

**Assigned School Director Will:**

• In the event of a fire, shut off gas, electricity and water (in that order)

• In the event of an earthquake, if gas is smelled, turn off gas; if there is an electrical problem, turn off electricity; if there are water leaks, turn off water

• Inspect buildings for damage

• Report to principal for further instructions

• Set up and coordinate a first aid center

• Assign available adults to tasks as needed

• Decide if evacuation to a designated shelter is necessary.

**Teacher Will:**

• Give “duck, cover and hold” instructions in event of earthquake

• Evacuate building in case of fire or after an earthquake

• Take emergency folder and duffel bag and evacuate students to assigned area

• Take first aid kit and duffel bag only when evacuating after an earthquake

• Hold students in assigned yard area, take role, and wait for further instructions from authorized school or emergency personnel

• Remain with class and report anyone who is missing.

• Take appropriate first aid action

• Refrain from re-entering buildings until deemed safe

• Dismiss students to go home only to parent or responsible adult designated on child’s emergency release form. Child must be signed out by parent or a responsible adult

**School Secretary Will:**

*If telephones are operable:*

• Notify the police department and/or fire department.

• Monitor incoming phone calls.

• Maintain communication with staff and outside agencies.

SPECIAL INFORMATION FOR PARENTS

**Telephones/Communications**

In the event of an earthquake, flood or other natural disaster, keep your radios tuned to your local radio station for advisory information. Please do not call the school as we must have the lines open for emergency calls.

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**Dismissal**

Should there be a major earthquake, children will remain under the supervision of school authorities until parents or responsible adults can pick them up.

**Student Release Procedure**

• Go directly to the entrance of the school or evacuation area. Inform teacher, aide or adult responsible for that classroom that you are taking the child from the class line.

• Proceed with child back to Student Release Tables just outside the school entrance to

sign a Student Release form for each child you are taking. Do not remove your child or any other child from school without signing the emergency release form. This provides us a record of where each child is when someone else arrives later looking for the child.

• Unless you are staying to volunteer, please leave as quickly as possible after signing out your child.

*Adults will be needed to help with first aid, dismissing students, helping with classes,   
monitoring traffic, etc. If you are able to volunteer to help, go directly to the Command Center where the Volunteer coordinator will give you an assignment. Volunteers should leave children with their classes and not sign student release form until they are ready to leave.*

**If You Can’t Get to the School**

Should a major disaster occur, it is likely that many parents will not be able to reach the

school right away. If conditions make it necessary, we will release your child to the adult

indicated on your child’s Emergency Release form. We will keep a written record of the child and the adult to whom the child has been released.

The school principal or teacher in charge will determine the need to leave the building. In

the event the building cannot be reoccupied or if a fire requires evacuation of the school, the students will be transferred to the nearest available safe shelter.

If the children are caught in a disaster between home and school, it is recommended that they go immediately to school.

**Food and Water**

In the event that children would need to remain on campus for several hours after any sort of a disaster, there will be a supply of fresh water and limited food, in the school earthquake kit.

**Fire Drills and Evacuation**

In the case of fire at the school, the school will be immediately evacuated according to the floor plan set forth at the beginning of each school year. Teachers are required to keep a student roster with them at all times, checking attendance immediately after evacuation. Fire drills will be conducted at least once per year with the evacuation of the local fire   
department.

**Bomb Threats**

In the case of a bomb threat at the school, the school will be immediately evacuated

according to the fire evacuation plan, appropriate emergency personnel will be summoned. Students and teachers will not re-enter the building until it has been deemed safe by   
emergency personnel.

**Yuba Environmental Science Charter Academy**

**Health and**

**Safety**

*Governing Law: The procedures that the school will follow to ensure the health and safety of pupils and staff. These procedures shall include the requirement that each employee of   
 the school furnish the school record summary as described in Section 44237.*

Education Code Section 47605(b)

(5) (F)

**Health and Safety Procedures**

YES CHARTER ACADEMY will adopt and implement a comprehensive set of health, safety, and risk management policies. These policies will be   
developed in consultation with YES CHARTER ACADEMY'S insurance   
carriers, and the District, and at a minimum will address the following:

• Each employee of YES CHARTER ACADEMY will submit to a criminal background check and furnish a criminal record summary as   
required by California Education Code Section 44237.

• YES CHARTER ACADEMY will follow the requirement of Education Code Section 49406 in requiring tuberculosis testing of all   
employees and volunteers working in direct contact with students.

• Students and staff will provide documentation of immunization against appropriate diseases, and YES CHARTER ACADEMY will maintain records.

• Policies and procedures for school-wide training in response to

natural disaster and emergencies, including earthquake and fire, will be developed.

• Policies relating to preventing contact with blood-borne pathogens will be developed.

• A policy that will require that instructional and administrative staff receives "first responder training" or its emergency   
response equivalent, CPR, and first aid will be developed.

• Policies will be developed relating to the administration of prescription drugs and other medicines.

• A policy will state that YES CHARTER ACADEMY will be housed in facilities that have received approval from the Fire Marshall.

• A policy establishing that YES CHARTER ACADEMY is a drug-, alcohol-, and tobacco- free workplace will be developed.

• All classified and certificated staff are designated as mandated

child abuse reporters and will follow all applicable reporting laws.

• YES CHARTER ACADEMY shall adhere to Education Code Section 49450 et. seq. as applicable regarding scoliosis and vision

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