**YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY**

**REGULAR MEETING MINUTES**

**COUNCIL OF DIRECTORS**

**9841 Texas Hill Road
Oregon House, CA**

**November 30, 2017**

**3:30 pm**

**INSTRUCTIONS FOR PRESENTATIONS TO**

**THE COUNCIL BY PARENTS AND CITIZENS**

The Yuba Environmental Science Charter Academy (“YES Charter Academy”) welcomes your participation at the School’s Council meetings.  The purpose of a public meeting of the Council of Directors (“Council”) is to conduct the affairs of the School in public.  We are pleased that you are in attendance and hope that you will visit these meetings often.  Your participation assures us of continuing community interest in our School.  To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1.         Agendas are available to all audience members at the door to the meeting.

2.         Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”

3.         “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda.  However, due to public meeting laws, the Council can only listen to your issue, not respond or take action.  These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.  The Council may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Council discusses that item.

5.         When addressing the Council, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

6.          Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the School’s Council Policy.  Once such an item is properly agendized and publicly noticed, the Council can respond, interact, and act upon the item.

7.          In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Council meetings are invited to contact the Principal’s office.

# PRELIMINARY

* 1. **CALL TO ORDER- 3:31**
	2. **ROLL CALL/ESTABLISH QUORUM**

|  |  |  |
| --- | --- | --- |
| **President/Chair** | **Jackie Stanfill** | xX |
| **Vice President** | Open |  |
| **Chief Financial Officer** | **Paul McGovern** | x |
| **Secretary** | **Ashlie DeVorss** | x |
| **Staff Representative** | **Amy Edwards** | x |
| **Director** | Open |  |
| **Director** | Open |  |
| **Director** | Open |  |
| **Principal/Director** | **Louise Miller** |  x |

**Guests: Laurel Mahannah, Notary Public and Freja Nelson**

* 1. **Adopt Minutes from Previous Meeting- Jackie made motion, Ashlie Seconded, All in favor**
	2. **Reading of Vision/Mission/Core Values: Jackie read**

Mission: YES CHARTER ACADEMY educates K-8 students in a school culture that values the scientific method and a curricular focus on environmental studies. The highest Common Core State Standards, as well as high standards of moral conduct, are emphasized.

The vision of the YES CHARTER ACADEMY is to educate K – 8 students of the Sierra Foothills through a self-motivating, individualized, and comprehensive curriculum that connects learners with learning via a program, teaching staff, and school culture that value scientific methods of inquiry.

YES Charter Academy Students Are: Environmental Stewards, Positive Team Members, Academic Masters, Resourceful, Responsible Citizens, Kind!

1. **PUBLIC SESSION**

A. Notarized signatures are needed on an affidavit reimbursing YES for days it was closed because of evacuations due to fire. A resolution is required. For Information/Action**- Jackie made a motion to request reimbursement for pay from MJUSD during closures on October 10th, 11th, 12th, 13th, and 16th, due to the wild fire. Ashlie seconded, all in favor.**

B. Renewal Update (**Council and Principal Top Priority Goal**) For Information/Action-**Review YES Charter Renewal Timeline 2017/2018. Louise said Brianne is our word processor that is helping with the draft for our charter renewal. We need to show our schools academic progress.**

C. Regular Review of Committees: For Information/Action

**Facilities**: Jackie/Louise: Response from MJUSD to Prop 39 application; grant for storage; fencing; soccer field and irrigation- **Paul said that we would like to keep the same agreement for Prop 39 as we had last year with some small changes of the amount for additional costs due to the age of our equipment, deferred maintenance, new equipment needed, storage water tanks and more. Jackie said that the school has made a request to the Giardini foundation for $5,000 to be used to cover the balance after fundraising for 5th/6th grade for Shady Creek Outdoor School as well as money for a shed and or a way to contain our current Conex boxes to create more storage space. Louise is applying for a physical safety grant for fencing. We will also be applying for a behavior management grant. Freja would like us to have teacher trainings on behavior management. Louise said Burt has ideas about how to upgrade our watering system to be able to maintain a hydro-seeded lawn on our field. We will be looking for bids for irrigation and hydro-seeding.**

**Academic**: Louise - Review MAP testing and other indicators of progress **(Council and Principal Goal of Academic Mastery)-Louise showed results from recent MAP tests taken in October. Freja said that the results from the test were extremely valuable. She has used the results to regroup her students for ELA groups. All teachers have shown the test to be valuable and have written letters saying such. Jackie asked how our new math curriculum is going. Louise said that although it is new to the school and has some learning adjustments she feels that it is a good fit for our students.**

**Outreach**: Louise- **Louise showed the SPARRK recognition form as an example that all papers going home are branded with the YES logo. She has also delegated certain volunteers to maintain the posting of school flyers on local public boards. Louise has met with 2 realtors and given them our flyers and testing ranking to promote new enrollments. Radu is working on a video of our students’ projects as advertisement. He will also be doing the videography of Amy’s class project which is a native wild plant walk around the campus.**

**Finance**: Paul - **1st Interim Budget Revision Review and Approval**; Update on timeframe for use of $80,000 for energy efficiency- **Enrollment was projected at 118 students we currently have 109 students enrolled. Our year to date attendance rate is 96.46% Paul made a motion to adopt the interim budget. Jackie seconded. All in favor. Paul shared that we have a year and a half (by June 2019) to encumber these funds. Projected to start post renewal.**

**Transportation**: Louise - Status of buses- **Bus 1 has only been in service for 2 weeks of this school year. It has a current issue that a mechanic is assessing. We are currently running daily with bus #2 and the van.**

 D. Review Action Plan Progress for Council and Principal **(Council and Principal Goal - Standards for Effective Governance)**  For Information/Action Revise plan as needed based on MAP results- **No changes need to be made by council at this time.**

E. Reelection of Council President Jackie Stanfill (term expires 11/17)- **( Jackie Stanfill left the room)** **– Paul made a motion to extend Jackie’s term as board president for 3 years. Ashlie seconded. All in favor.**

F. School Security and Lockdown Procedure- **Louise held a practice lockdown drill. The school is developing a procedure for emergency lockdown.**

G. Payment of Employee Portion of CalStrs for former employee. -**No members of the public or employees were present for discussion. Jackie made a motion to pay the employee and employer contribution for Cal STRS for former employee. Ashlie seconded, all in favor.**

**III. ADJOURNMENT 6:40**