**YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY**

**REGULAR MEETING**

**COUNCIL OF DIRECTORS**

**MINUTES**

**9841 Texas Hill Road  
Oregon House, CA**

**July 27, 2023**

**3:30pm**

**In-Person**

**9841 Texas Hill Road, Oregon House, CA 95962**

**INSTRUCTIONS FOR PRESENTATIONS TO**

**THE COUNCIL BY PARENTS AND CITIZENS**

The Yuba Environmental Science Charter Academy (“YES Charter Academy”) welcomes your participation at the School’s Council meetings.  The purpose of a public meeting of the Council of Directors (“Council”) is to conduct the affairs of the School in public.  We are pleased that you are in attendance and hope that you will visit these meetings often.  Your participation assures us of continuing community interest in our School.  To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1.         Agendas are available to all audience members at the door to the meeting.

2.         Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”

3.         “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda.  However, due to public meeting laws, the Council can only listen to your issue, not respond or take action.  These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.  The Council may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Council discusses that item.

5.         When addressing the Council, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

6.          Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the School’s Council Policy.  Once such an item is properly agendized and publicly noticed, the Council can respond, interact, and act upon the item.

7.          Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling 530-692-2210 or emailing [lmiller@yescharteracademy.org](mailto:lmiller@yescharteracademy.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

# PRELIMINARY

* 1. **CALL TO ORDER:** 3:39pm
  2. **ROLL CALL/ESTABLISH QUORUM**

|  |  |  |
| --- | --- | --- |
| **President/Chair** | **Pam Cook** | **-** |
| **Vice President** | **Linda Cohee** | **-** |
| **Chief Financial Officer** | **Paul McGovern** | **X** |
| **Secretary** | **Jamie Hyatt** | **X** |
| **Staff Representative** | **Eve Domingo** | **X** |
| **Principal/Director** | **Louise Miller** | **X** |
| **Director** | **Lisa Thompson** | **-** |
| **Director** | **Yvette Rodriquez** | **X** |

**Guests:** Debbie Campbell, Shannon Sullivan, Mary Battista, Robert Hood

* 1. **Adopt Minutes from Previous Meeting: (June 2023)** Eve made a motion to accept the minutes as written. Yvette second. All in favor. The vote passed unanimously.
  2. **Reading of Vision/Mission/Core Values:**

Mission: YES CHARTER ACADEMY educates K-8 students in a school culture that values the scientific method and a curricular focus on environmental studies. The highest Common Core State Standards, as well as high standards of moral conduct, are emphasized.

The vision of the YES CHARTER ACADEMY is to educate K–8 students of the Sierra Foothills through a self-motivating, individualized, and comprehensive curriculum that connects learners with learning via a program, teaching staff, and school culture that value scientific methods of inquiry.

YES Charter Academy Students Are: Environmental Stewards, Positive Team Members, Academic Masters, Resourceful, Responsible Citizens, Kind!

1. **PUBLIC SESSION**

**A.**The COD will consider approving the Master Agreement for Independent Study: **For**

**Action**

Paul made a motion to accept the YES Charter Master Agreement for Long Term Home Independent Study as written. Yvette second. All in favor. The vote passed unanimously.

Jamie made a motion to accept the YES Charter Master Agreement for Short Term Home Independent Study as written. Yvette second. All in favor. The vote passed unanimously.

**B.** The COD will consider approving the Council Meeting Calendar: **For Action**

No action. Moved to next month.

**C.** The COD will consider approving an updated Policy & Procedure Binder: **For Action**

No action. Moved to next month.

**D.** The COD will consider approving an updated Parent/Student Handbook: **For Action**

No action. Moved to next month.

**E.** The COD will consider approving an updated Employee Handbook: **For Action**

No action. Moved to next month.

**F.** The COD will consider approving the updated Public Records Act Policy: **For Action**

Handout. Yvette made a motion to approve the updated Public Records Act Policy as written. Eve second. All in favor. The vote passed unanimously.

**G.** The COD will consider approving an updated Rehabilitation Act 504 Policy: **For Action**

Handout. Yvette made a motion to approve an updated Rehabilitation Act 504 Policy as written. Eve second. All in favor. The vote passed unanimously.

**H.** The COD will consider approving the updated Students with Needs Policy-IEP: **For Action**

Handout. Eve made a motion to approve the updated Students with Needs Policy-IEP as written. Paul second. All in favor. The vote passed unanimously.

**I.** The COD will consider approving the updated Fiscal Management & Control Policy: **For Action**

Handout. Paul proposed a motion to approve the updated Fiscal Management & Control Policy as written. Eve second. All in favor. The vote passed unanimously.

**J.** The COD will consider approving the updated Student Discipline Policy: **For Action**

Handout. Eve made a motion to approve the updated Student Discipline Policy as written. Yvette second. All in favor. The vote passed unanimously.

**K.** The COD will consider approving the updated Health & Safety Policy: **For Action**

Handout. Yvette made a motion to approve the updated Health & Safety Policy as written. Jamie second. All in favor. The vote passed unanimously.

**L.** The COD will consider approving the updated Admissions & Enrollment Policy: **For**  **Action**

Handout. Paul made a motion to approve the updated Admissions & Enrollment Policy as written. Eve second. All in favor. The vote passed unanimously.

**M.** The COD will consider approving the updated Complaint & Internal Dispute Resolution Policy: **For Action**

Handout. Jamie made a motion to accept the updated Complaint & Internal Dispute Resolution as written. Paul second. All in favor. The vote passed unanimously.

**N.** The COD will consider approving the updated Student Records Policy: **For Action**

Handout. Eve made a motion to approve the updated Student Records Policy as written. Yvette second. All in favor. The vote passed unanimously.

**O.** The COD will consider approving the updated Uniform Complaint Process: **For**  **Action**

Handout. Paul made a motion to approve the updated Uniform Complaint Process as written. Jamie second. All in favor. The vote passed unanimously.

**P.** The COD will consider approving the updated Suicide Prevention Policy: **For Action**

Eve made a motion to approve the updated Suicide Prevention Policy as written. Jamie second. All in favor. The vote passed unanimously.

**Q.** New Teaching Staff Approval: **For Action**

**Name Assignment School Credential Type**

Remi Santiago 4th Grade YES Charter PIP

Siobhan Searle Middle School PE YES Charter PIP

Remi Santiago and Siobhan Searle will be employed based on a Provisional Intern Permit (PIP).

Yvette made a motion to approve Remi Santiago and Siobhan Searle with the PIP Credential for the ’23-’24 school year. Paul second. All in favor. The vote passed unanimously.

**R.** The COD will receive a report from staff to review current enrollment: **For**

**Information:**

Discussion. Early enrollment.

**S.** Regular Review of Committees: **For Information/Action**

**Facilities and Safety**: Pam Cook/Deb Campbell/Dawn Kawndart

Discussion. New cameras and PA system installed. New drinking fountains are installed. The new basketball court is near completion. Shipping containers are in

transit.

**Academic**: Louise Miller/Linda Cohee/Eve Domingo/Paul McGovern/Lisa Thompson

Awaiting CAASP test results. iReady program is a professional development tool for teachers. Academic dashboard will be complete by next month.

**Outreach**: Louise Miller/Jamie Hyatt

Received good responses from the mailers. Environmental science aspect a plus. Yuba Foothills Food & Water Festival booth on September 30th and October 1st.

**Finance**: Paul McGovern

Dashboard. No action.

**Transportation**: Deb Campbell

Charging stations installed.

**Wellness:** Louise Miller/Sheila Rolfer

Garden expansion. Greenhouse upgrades. Orchard rain garden. Bio-swell. Infrastructure upgrades.

\*Robert Hood, Mary Batista, and Shannon Sullivan all spoke. All three guests had questions and concerns regarding a potential high school.

**III. ADJOURNMENT**: 5:18pm

**IV. CLOSED SESSION**: 5:19pm

Facilities. The COD will consider facilities for high school grades and TK/K. **For Information/Action**

Discussion. Real Estate. Paul made a motion to move forward with purchasing property. Yvette second. All in favor. The vote passed unanimously.

**V. ADJOURNMENT**: 5:28pm