

**YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY
REGULAR MEETING
COUNCIL OF DIRECTORS
AGENDA**

**9841 Texas Hill Road
Oregon House, CA**

October 24, 2024

3:30pm

In Person

9841 Texas Hill Road, Oregon House, CA 95962

**INSTRUCTIONS FOR PRESENTATIONS TO
THE COUNCIL BY PARENTS AND CITIZENS**

The Yuba Environmental Science Charter Academy (“YES Charter Academy”) welcomes your participation at the School’s Council meetings. The purpose of a public meeting of the Council of Directors (“Council”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Council may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Council discusses that item.
5. When addressing the Council, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the School’s Council Policy. Once such an item is properly agendized and publicly noticed, the Council can respond, interact, and act upon the item.
7. Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling 530-692-2210 or lmiller@yescharteracademy.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. PRELIMINARY

A. CALL TO ORDER:

B. ROLL CALL/ESTABLISH QUORUM

President/Chair	Pam Cook	
Vice President	Linda Cohee	
Chief Financial Officer	Paul McGovern	
Secretary	Jamie Hyatt	
Staff Representative	Lance Haliday	
Principal/Director	Louise Miller	
Director	Lisa Thompson	
Director	Yvette Rodriguez	

Guests:

C. Adopt Minutes from Previous Meeting: (September 26, 2024)

D. Reading of Vision/Mission/Core Values:

Mission: YES CHARTER ACADEMY educates K-9 students in a school culture that values the scientific method and a curricular focus on environmental studies. The highest Common Core State Standards, as well as high standards of moral conduct, are emphasized.

The vision of the YES CHARTER ACADEMY is to educate K–9 students of the Sierra Foothills through a self-motivating, individualized, and comprehensive curriculum that connects learners with learning via a program, teaching staff, and school culture that value scientific methods of inquiry.

YES Charter Academy Students Are: Environmental Stewards, Positive Team Members, Academic Masters, Resourceful, Responsible Citizens, Kind!

II. PUBLIC SESSION

A. Public Comment: For Information

B. Teacher Presentation: For Information

C. LCAP updates. The COD will review and consider for approval the updates to the LCAP: For Information/Action

D. Brown Act and Conflict of Interest Training Completion Verification: For Information/Action

E. Update Policy and Procedure Binder. The COD will review and consider for approval the updates to the Policy and Procedure Binder: For Information/Action

F. Annual Council of Directors Calendar. The COD will review and consider approval for the Annual Council of Directors Calendar: For Information/Action

- G. Educational Support Professionals Day (November 20, 2024). The COD will review and promote Educational Support Professionals Day (November 20, 2024): **For Information**
- H. The Student Representative will address the COD: **For Information**
- I. The Staff Representative will address the COD: **For Information**
- J. The COD will receive a report from staff to review current enrollment: **For Information**
- K. Regular Review of Committees: **For Information/Action**

Facilities and Safety: Pam Cook/Deb Campbell/Dawn Kaundart/Sara Hedrick

Academic: Louise Miller/Linda Cohee/Eve Domingo/Paul McGovern/Jamie Hyatt

Outreach: Lisa Thompson/Michele Goldberg/Louise Miller/Jamie Hyatt/Frances Akers

Finance: Paul McGovern/Pam Cook

Transportation: Deb Campbell/Dawn Kaundart

Wellness: Louise Miller/ Sheila Rolfer/Yvette Rodriquez/Michelle Rodriquez

Policy & Procedure: Michele Goldberg/Pam Cook/Jamie Hyatt

III. **ADJOURNMENT:**

IV. **CLOSED SESSION:**

Facilities. The COD will discuss facilities: **For Information/Action**



YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY

ANNUAL COUNCIL OF DIRECTORS CALENDAR

AUGUST REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Letter of Commitment of Council Members • Election of Officers • Teacher Member Selection • Devise Action Plans for Council Members • Committee Appointments (Facilities and Safety, Academic, Outreach, Finance, Transportation, and Wellness) • Annual Bylaws Review • Unaudited Actuals Previous FY and EPA Resolution • Review Enrollment
SEPTEMBER REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Review of Standardized Test Results for prior year • Establish Priorities and Expectations for Principal • Bullying Prevention Month (October) • School Custodial Worker's Recognition Day (Oct. 2nd) • Review Enrollment
OCTOBER REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Review Enrollment • Review 1st CAASP Schoolwide Test Results • Brown Act and Conflict of Interest Training Completion Verification • Education Support Professionals Day (Nov. 20th) • Harvest Festival
NOVEMBER REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Revise as needed based on CAASP Prep • Review Audit • First Interim Budget Revision Review • Road Map Meeting • Parent-Teacher Week • Educational Support Professionals Appreciation • Review Enrollment
DECEMBER	<ul style="list-style-type: none"> • Annual Staff Appreciation Event

REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Breakfast with Santa • Review Enrollment
JANUARY REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Review of SARC (Post to Website by Feb 1) • School Bus Driver Appreciation Day (Feb. 22) • Review Enrollment
FEBRUARY REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Review of Action Plan Progress for Council and Principal-Private • Revise as needed based on CAASP results • Road Map Meeting • Bok Kai Parade Booth • Review Enrollment
MARCH REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Conduct Strategic Planning to Produce Organizational Goals and Resources needed • Form 700 • Administrative Professionals Day (April 23) • Paraprofessional Appreciation Day (April 2) • Review Enrollment
APRIL REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • LCAP • Earth Day Celebration • Continue Strategic Planning • Principal Appreciation Day (May 1st) • Teacher Appreciation Week (May4-9) • School Lunch Hero Day (May 2nd) • Review Enrollment
MAY REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Finalize Strategic Plan for Next Year Incorporating results of CAASP Prep • Review of Draft LCAP-Public Hearing • Initial Budget Proposal • Approve the following School Year Calendar • Road Map Meeting • World Environment Day (June 5th) • Review Enrollment
JUNE REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Adopt LCAP • Adopt Budget • CSI (Comprehensive Support Improvement) Strategic Plan
JULY REGULAR REVIEW OF COMMITTEES	<ul style="list-style-type: none"> • Adopt Council Meeting Calendar • Evaluate Principal/Superintendent • Update Policy and Procedure Binder • Update Parent/Student Handbook • Adopt Master Agreement for Long Term Independent Study • Adopt Master Agreement for Short Term Independent Study • Review Enrollment

**YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY
REGULAR MEETING
COUNCIL OF DIRECTORS
MINUTES**

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I. PRELIMINARY

A. CALL TO ORDER: 3:34pm

B. ROLL CALL/ESTABLISH QUORUM

President/Chair	Pam Cook	X
Vice President	Linda Cohee	X-Arrived @3:54
Chief Financial Officer	Paul McGovern	X
Secretary	Jamie Hyatt	X
Staff Representative	Lance Haliday	X
Principal/Director	Louise Miller	X
Director	Lisa Thompson	X
Director	Yvette Rodriquez	X

Guests: Debbie Campbell, Nick Leyson, Kira Kusnetsov-Joined @4:32 and left @5:06, Leeta Rose Ballester, and Amyah Mire (Student Rep).

C. Adopt Minutes from Previous Meeting: (August 2024, September 3, 2024 Special Meeting)

Lisa would like to make a motion to accept the August regular meeting minutes with changes. Pam second. All in favor. The vote passed unanimously. Pam made a motion to accept the September 3, 2024 special meeting minutes as written. Lisa second. All in favor. The vote passed unanimously.

D. Reading of Vision/Mission/Core Values:

Mission: YES CHARTER ACADEMY educates K-9 students in a school culture that values the scientific method and a curricular focus on environmental studies. The highest Common Core State Standards, as well as high standards of moral conduct, are emphasized.

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II. PUBLIC SESSION

A. Public Comment: For Information

Lance Haliday addressed the COD. His presentation included information on the science curriculum and students completed projects. Green Ninja is the science curriculum of choice for the sixth, seventh and eighth grade students. A very informative presentation.

B. Policy 6152.1: Placement in Mathematics Courses (9th Grade). The COD will review and consider for approval the updates to Policy 6152.1: Placement in Mathematics Courses (9th Grade): For Information/Action

Handout. Discussion. Pam made a motion to approve Policy 6152.1: Placement in Mathematics Course (9th Grade) as written. Lisa second. All in favor. The vote passed unanimously.

- C. Policy 9320: Meetings and Notices. The COD will review and consider for approval the updates to Policy 9320: Meetings and Notices: **For Information/Action**
Handout. Discussion. Lisa made a motion to accept Policy 9320: Meetings and Notices as written. Jamie second. All in favor. The vote passed unanimously.
- D. Policy 9322: Agenda/Meeting Materials. The COD will review and consider for approval the updates to Policy 9322: Agenda/Meeting Materials: **For Information/Action**
Handout. Discussion. Lisa made a motion to approve Policy 9322: Agenda/Meeting Materials as written. Yvette second. All in favor. The vote passed unanimously.
- E. Policy 9323: Meeting Conduct. The COD will review and consider approving the updates to Policy 9323: Meeting Conduct: **For Information/Action**
Handout. Discussion. Louise would like to make a motion to approve Policy 9323: Meeting Conduct as written. Pam second. All in favor. The vote passed unanimously.
- F. YES Charter Bylaws. The COD will review and consider for approval the updates to the YES Charter Bylaws: **For Information/Action**
Handout. Jamie made a motion to accept updates to the YES Charter Bylaws as written. Pam second. All in favor. The vote passed unanimously.
- G. Update Policy and Procedures Binder. The COD will review the updates to the Policy and Procedures Binder. **For Information**
Moved to next month.
- H. The COD Meeting Calendar FY 2024-2025. The COD will review and consider for approval the changes to the COD Meeting Calendar FY 2024-2025: **For Action**
Jamie made a motion to accept the COD Meeting Calendar FY 2024-2025 as written. Lisa second. All in favor. The vote passed unanimously.
- I. Annual Council of Directors Calendar. The COD will review and consider for approval the Annual Council of Directors Calendar: **For Information/Action**
Moved to next month.
- J. Teacher member selection FY 2024-2025. The staff will vote and elect the Teacher Member Selection for the FY 2024-2025: **For Information**
Lance Haliday is the teacher member selection for the FY 2024- 2025.
- K. Suicide Prevention Month (September). The COD will review and promote Suicide Prevention Month: **For Information/Action**
Louise addressed the COD. Boys' and girls' socio-emotional groups have been organized by Pathways.
- L. Bullying Prevention Month (October). The COD will review and promote Bullying Prevention Month: **For Information/Action**
Louise addressed the COD.

- M.** School Custodial Workers' Recognition Day (October 2, 2024). The COD will review and promote School Custodial Workers' Recognition Day (October 2, 2024): **For Information**
N/A.
- N.** No Cell Phone Use Policy. The COD will review and implement the criteria and restrictions for the No Cell Phone Use Policy: **For Information/Action**
Moved to next month. New legislation. Wait for Gamet to update the policy website.
- O.** The Student Representative will address the COD: **For Information**
Amyah Mire addressed the COD. She thought it would be fun to attend the COD meetings.
- P.** The Staff Representative will address the COD: **For Information**
Lance Haliday addressed the COD.
- Q.** The COD will receive a report from staff to review current enrollment: **For Information**
Discussion. Enrollment is adequate.
- R.** Regular Review of Committees: **For Information/Action**

Facilities and Safety: Pam Cook/Deb Campbell/Dawn Kaundart/Sara Hedrick
Debbie addressed the COD. Solar inspection is scheduled on Monday 9/30. Architect for kitchen remodel.

Academic: Louise Miller/Linda Cohee/Eve Domingo/Paul McGovern/Jamie Hyatt
Kira addressed the COD. Tutors are needed. Lance believes the use of Reading logs will help. Offer a summer remedial program. Paul made a motion to approve funds up to ten thousand dollars to hire tutors for all grade levels. Yvette second. All in favor. The vote passed unanimously. Parent engagement is low. How do we increase and promote parent engagement. Offer food for events to help create a family environment. Offer more workshops and host more events.

Outreach: Lisa Thomspson/Michele Goldberg/Louise Miller/Jamie Hyatt
Lisa addressed the COD. Yuba Environmental Science-501c-3. Expanding and supporting YES Charter activities. Harvest festival planning is underway. Volunteers needed.

Finance: Paul McGovern/Pam Cook
Dashboard.

Transportation: Deb Campbell/Dawn Kaundart
The electric bus runs two routes. Two bus drivers and one pending.

Wellness: Louise Miller/Sheila Rolfer/Yvette Rodriguez/Michele Goldberg/Michelle Rodriguez
No news to report.

Policy & Procedure: Michele Goldberg/Pam Cook/Jamie Hyatt
Pam addressed the COD. Policies need to be corrected for typos. Pam requests for an

easier way to approve the updates to the policies.

III. ADJOURNMENT: 5:21pm