

**YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY
REGULAR MEETING
COUNCIL OF DIRECTORS
AGENDA**

**9841 Texas Hill Road
Oregon House, CA
In Person**

**September, 25 2025
3:30pm**

Video call link: <https://meet.google.com/edt-ujnc-ika>

Or dial: (US) +1 636-429-2871 PIN: 745 520 743#

More phone numbers: <https://tel.meet/edt-ujnc-ika?pin=3057554023624>

**INSTRUCTIONS FOR PRESENTATIONS TO
THE COUNCIL BY PARENTS AND CITIZENS**

The Yuba Environmental Science Charter Academy (“YES Charter Academy”) welcomes your participation at the School’s Council meetings. The purpose of a public meeting of the Council of Directors (“Council”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
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3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Council may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Council discusses that item. Non-English speakers will be allowed twice the time limit for non-English speaker translation.
5. When addressing the Council, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the School’s Council BP. Once such an item is properly agendized and publicly noticed, the Council can respond, interact, and act upon the item.
7. Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling 530-692-2210 or lmiller@yescharteracademy.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. PRELIMINARY

A. CALL TO ORDER:

B. ROLL CALL/ESTABLISH QUORUM

President/Chair	Pam Cook	
Vice President	Linda Cohee	
Chief Financial Officer	Paul McGovern	
Secretary	open	
Staff Representative	Lance Haliday	
Principal/Director	Louise Miller	
Director	Yvette Rodriquez	
Director	Deborah Hoerner	

Guests:

C. Adopt Minutes from Previous Meeting: (August 28, 2025)

D. Reading of Vision/Mission/Core Values:

Mission: YES CHARTER ACADEMY educates K-10 students in a school culture that values the scientific method and a curricular focus on environmental studies. The highest Common Core State Standards, as well as high standards of moral conduct, are emphasized.

The vision of the YES CHARTER ACADEMY is to educate K–10 students of the Sierra Foothills through a self-motivating, individualized, and comprehensive curriculum that connects learners with learning via a program, teaching staff, and school culture that value scientific methods of inquiry.

YES Charter Academy Students Are: Environmental Stewards, Positive Team Members, Academic Masters, Resourceful, Responsible Citizens, Kind!

II. PUBLIC SESSION

A. Public Comment: For Information

B. The Staff Representative will address the COD: For Information

C. YES COD Dashboard Update: For Information

D. Applied Landscape Materials Proposal: The COD will review and consider for approval Applied Landscape Materials Proposal: For Information/ Action

E. Consent Agenda (Approved in its entirety)

1. Policy 6161.1 Selection And Evaluation Of Instructional Materials: **For Action**
2. Policy 6161.11_Supplementary Instructional Materials: **For Action**
3. Exhibit 6161.1-E Selection And Evaluation Of Instructional Materials: **For Action**

- F. Proposition 28 Arts in Music in Schools Funding Annual Report Fiscal Year 2025-26: The COD will review and consider for approval Proposition 28: **For Information/Action**
- G. YES Charter By-laws: The COD will consider to table By-laws pending review by YM & C : **For Action**
- H. Election of Director: The COD will consider electing Wendy Underhill onto the COD: **For Action**

III. REGULAR REVIEW OF COMMITTEES: For Information

- **Facilities and Safety:** Pam Cook/Deb Campbell/Dawn Kaundart/Sara Hedrick/Lance Haliday/James Brandt
- **Academic:** Louise Miller/Linda Cohee//Paul McGovern
- **Outreach:** Louise Miller/Deborah Hoerner/Margaret Campbell
- **Finance:** Paul McGovern/Pam Cook
- **Transportation:** Deb Campbell/Dawn Kaundart
- **Wellness:** Louise Miller/ Sheila Rolfer
- **Anti-Bullying Committee:** Yvette Rodriguez/ Anthony Emmolo/ Justin Drumm/Louise Miller

IV. ADJOURNMENT



Serving Northern California

800-256-7147

Proposal

Date	Proposal #	P.O. No.
9/4/2025	22439	

Bill To
YES Charter Academy 9841 Texas Hill Rd Oregon House, CA 95962 Attn: Brigett Diemer 530-844-4919

Ship To
ABC Sprouts / YES Charter Academy 9841 Texas Hill Rd Oregon House, CA 95962

Contact Number	DIR Project ID	Est. Install Date
		9/4/2025

Contractors License # 906546

DIR # 1000011263

Certified Small Business: 1798372

Description	Quantity	Price Per Cubic Yard	Total
CedarSafe Certified Engineered Playground Fiber - Applied	60	39.00	2,340.00
Trucking - Our Trucks	1	258.00	258.00T
** Includes Nonprevailing Wage, Delivery, Application and Clean-up of Over Spray. If this work is in a community that has banned gas powered leaf blowers, ALM Inc is not responsible for clean-up.			0.00
** Customer Supplied quantity. (Quantity based on one full truckload) Customer must provide map of areas to be covered. ** ALM does not guarantee a specific depth or coverage. If additional material is required, ALM will request written approval before installing additional material.			0.00
Disclaimer: The material you are ordering is a natural bark. Installation dates may be delayed due to weather and dampness of material. Material may cause temporary marking or staining of surfaces. This is a natural occurrence and will wash off or fade with time. ALM is not responsible for cleaning.			0.00
Yuba County Sales Tax		8.25%	110.39
Proposal is good for 30 days. Must be accessible with 65' semi-trucks	Total \$2,708.39		

A 4% Convenience fee will be added to CC payments. Past due accounts will incur 1.5% interest per month. ALM, INC. DOES NOT ACCEPT PAID WHEN PAID TERMS.

Site must be accesible for a 65' long by 14' high tractor trailer. Bark installation must be within 275' of truck. Additional charges will apply for distances greater than 275'. Quantity is an estimate. ALM, Inc. does not guarantee depth or coverage.

Terms	Due on Delivery
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Corporate Office:
4500 Pacific St. Suite O
Rocklin, CA 95677

Customer Signature _____

Fax or Email to ALMQuotes@gmail.com

Phone	800-256-7147	Fax	(916) 246-6015	Website	www.appliedlandscapematerials.com
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Proposition 28: Arts and Music in Schools Funding
Annual Report
Fiscal Year 2024–25

Name:

Yuba Environmental Science Charter Academy

County-District-School (CDS) Code:

5810587-0117242

Allocation Year: 2023–24, 2024–25

1. Narrative description of the Proposition 28 arts education programs funded (2500 character limit).

YES Charter Academy hired a credentialed music teacher to teach music in Kindergarten through 3rd grade for the school year.

2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds

.20

3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds

0

4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds

0

5. Number of students served with AMS funds

186

6. Number of school sites providing arts education programs with AMS funds

1

Date of Approval by Governing Board/Body

9/25/25

Annual Report Data URL (direct PDF link to document on local educational agency website)

<http://www.yescharteracademy.org>

To: Yes Charter Academy Council of Directors

Hello all,

I would like you to consider me as a board member. I have been a resident of Yuba County for over thirty years and since I am now retired feel like it is time to start giving back to the community. My experience as a manager of maintenance for the State Water Project would I feel, be helpful to a facility such as yours in many ways both from a maintenance perspective and from a management perspective. My goddaughters Devon and Honor Giardini both attended YES, and I feel their current success is in large part due to the excellent grounding YES provided. If I can in any way help other local children get a similar experience it would be ideal. I would be available for all meetings, to serve if asked on a committee and for other volunteer activities.

Thank you for your consideration,

Respectfully

Wendy

A handwritten signature in blue ink that reads "Wendy Underhill". The signature is fluid and cursive, with the first name "Wendy" and the last name "Underhill" clearly distinguishable.

Wendy Underhill

Email: wunderhi.wu@gmail.com

Phone: 1-530-353-0167

P.O. Box 143

7515 Laporte Rd

Rackerby CA 95972

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REGULAR MEETING
COUNCIL OF DIRECTORS
MINUTES**

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I. PRELIMINARY

A. **CALL TO ORDER:** Pam Cook called to order at 3:37 PM

B. **ROLL CALL/ESTABLISH QUORUM**

President/Chair	Pam Cook	Present
Vice President	Linda Cohee	Present
Chief Financial Officer	Paul McGovern	Not in attendance
Secretary	open	n/a
Staff Representative	Lance Haliday	Not in attendance
Principal/Director	Louise Miller	Present
Director	Yvette Rodriguez	Present
Director	Deborah Hoerner	Present

Quorum Established

Guests: Debbie Campbell, Michele Goldberg, Bernard Campos

C. **Adopt Minutes from Previous Meeting: (July 31st, 2025)** Yvette Rodriguez motioned to approve; Deborah Hoerner seconded Motion approved 5/0' no abstentions.

D. **Reading of Vision/Mission/Core Values:** Yvette Rodriguez read

Mission: YES CHARTER ACADEMY educates K-10 students in a school culture that values the scientific method and a curricular focus on environmental studies. The highest Common Core State Standards, as well as high standards of moral conduct, are emphasized.

The vision of the YES CHARTER ACADEMY is to educate K–10students of the Sierra Foothills through a self-motivating, individualized, and comprehensive curriculum that connects learners with learning via a program, teaching staff, and school culture that value scientific methods of inquiry.

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II. PUBLIC SESSION

A. Public Comment: **For Information none**

B. The Staff Representative will address the COD: **For Information none**

C. Staff Teacher Member Selection: **For Information/Action** Lance not in attendance, but would like to continue to serve.

D. Parent Student Handbook. The COD will consider for approval Parent-Student Handbook: **For Action** Pam Cook motioned to approve; Louise Miller seconded; ~~all in favor~~, Motion Approved 5/0; no abstentions

E. YES Charter By-Laws: The COD will review and consider for approval the updates

to the YES Charter Bylaws: **For Information/Action** : tabled until next month to make edits; discussion on updates with law and video conferencing and committees; email protocol and Brown Act

- F. Unaudited Actuals Report FY 2024-2025 The COD will review and consider for approval the Unaudited Actuals Report FY 2024-2025: **For Action Handout** Presentation by Bernard Campos in place of Susan Leftkowitz. Overall report of YES finishing up the fiscal year with surplus revenue. Pam Cook motioned to approve; Deborah Hoerner seconded, Motion Approved 5/0, no abstentions
- G. EPA Resolution. The COD will review and consider for approval the EPA Resolution: **For Action Handout** Bernard Campos presented an explanation; Pam motioned to approve; Yvette Rodriguez seconded, Motion Approved 5/0-no abstentions
- H. **Committee** Meetings and Dates. The COD will consider for approval **Committee** Meetings and Dates for 2025-26 school year: **For information** Louise Miller presented teachers' vision for more staff and parental involvement. Pam Cook spoke and asked all COD members which committee they would like to chair and shared COD vision. Committee chairs: Academic - Linda Cohee; Outreach Deborah Hoerner; Anti-Bullying (School Climate) Yvette Rodriguez; Finance- Paul McGovern; Safety Committee-Pam Cook; discussion on agendas and minutes. Removed Governance and Policy & Procedure Committees'

- I. COD Annual Calendar of Events The COD will consider for approval COD Annual Calendar of Events for 2025-26 updated from July 2025 meeting: **For Information/ Action** Deborah Hoerner motioned to approve; Pam Cook seconded; Motion Approved 5/0, no abstentions
- J. Annual Council of Directors Meeting Dates Calendar. The COD will review and consider approval for the Annual Council of Directors Meeting Dates Calendar: **For Information/Action** This item was tabled from last month and edits have been made. Deborah Hoerner motioned to approve; Pam Cook seconded; Motion Approved 5/0 no abstentions
- K. Mobile Communication Devices. The COD will consider for approval updates to the Mobile Communication Devices Policy: **For Action** Louise motioned to approve with one change in policy to say “students will turn off their cellphone or other communication devices upon entering the school instead of classroom.” Yvonne seconded; all in favor; no abstentions.
- L. Annual Selection and Evaluation of Instructional Materials: Public Hearing **For Information Only** Louise informed COD in regards to YCOE Williams Act visit and getting credentialing in all areas they are teaching. Yvette asked questions in regards to the teacher of record for Imagine Learning program that is all online for students in 7-10 grade math so she can speak to parents when they have questions. Louise explained STSP and PIP. Louise agreed to put Imagine Learning on the COD agenda for next month for information. Debbie mentioned that we are working with Jennifer Allread at YCOE and have submitted to YCOE through DTS all required credentials on a spreadsheet.

M.

III. REGULAR REVIEW OF COMMITTEES: For Information

- **Facilities and Safety:** Pam Cook/Deb Campbell/Dawn Kaundart/Sara Hedrick
- **Academic:** Louise Miller/Linda Cohee//Paul McGovern Louise presented Academic Dashboard and reported out: Current enrollment is at 220 (up 20%). 18:1 ratios in the classroom; Goals for 2026 to be determined by Academic Committee recommendations; IXL baseline finished with students' next steps Individual Learning Plans. Scores are at or above standard
- **Outreach:** Louise Miller, Margaret Campbell Pam Cook spent four hours on campus to complete the FIT report; Debbie and staff are making sure maps and fire extinguishers are in classrooms along with other Williams requirements for notices and reported any safety hazards will be or have been corrected.
- **Finance:** Paul McGovern/Pam Cook Paul not in attendance Pam Cook shared that Paul would share one week prior to COD meetings finance reports for COD to look over. The back up plan

includes communication with Pam through Paul and/or Susan prior to COD meetings.

- **Transportation:** Deb Campbell/Dawn Kaundart Debbie shared that an additional electric bus and electric utility truck would be delivered next year April through June. Linda asked about the electric bill since we built solar.
- **Wellness:** Louise Miller/ Sheila Rolfer Louise reported that YES has been awarded the FFVP Fresh Fruit and Vegetable Program grant for the 4th year! This continues to allow our students to receive fresh fruits and vegetables in addition to breakfast and lunch meals. An additional initiative is being worked on to receive \$3718.00 and it was recommended that we procure a new or disadvantaged farmer.
- **BP & Procedure:** Michele Goldberg/Pam Cook-It was determined to discontinue this committee and continue to utilize Michele as a consultant on P & P.(I have no notes/recollection re this)
- **Anti-Bullying Committee:** Louise Miller Yvette Rodriquez requested to be a part of Anti-Bullying Policy; Louise proposed to change the name to Positive School Culture or something to encompass the broader mental health perspective of PBIS and other programs. Michele spoke on Restorative Justice as the framework that the CDE and our policies recommend and to reach out to Dawn Kaundart our Family Liaison and school counselor Siobhan Searle.

Commented [1]: I spoke on this and we all agreed anyone else remember ?

IV. **ADJOURNMENT** Pam motioned to adjourn at 5:20PM , Deborah Hoerner secondedMotion Approved 5/0

Exhibit 6161.1-E(1): Selection And Evaluation Of Instructional Materials

Status:

Original Adopted Date: 8/28/2025

RESOLUTION ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS

Whereas, the Governing Board of YES Charter Academy, in accordance with the requirements of Education Code 60119, held a public hearing on 09-25-2025, at 3:30PM, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or other instructional materials were provided to all students, including English learners, in YES Charter Academy, and;

Whereas, the definition of sufficient textbooks or instructional materials means that each student, including each English learner, has standards-aligned textbooks and/or instructional materials to use in class and to take home, which may include materials in a digital format as long as each student, at a minimum, has and can access the same materials in the class and at home as other students in the same class or course in the district, but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards and/or the Common Core State Standards adopted by the State Board of Education.

Finding of Sufficient Textbooks or Instructional Materials

Therefore, be it resolved, for the 2025-2026 school year, YES Charter Academy, sufficient standards-aligned textbooks or other instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, at the following schools in the following subjects:

- Mathematics: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

___Instructional Partners Illustrative math___K-6, TK standards based curriculum_
___IL Edgenuity math_7/10_

- Science: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

1-5__Amplify, 6-8 Green Ninja_, 9-10 ICEV Collaborative Advisors Standards based_
___TK-K Standards based teacher created curriculum_

- History-social science: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

___TK-8 Standards based Teacher created curriculum, 9th TCI History alive___

- English language arts, including the English language development component of an adopted program: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

TK-6_Savvas_, 7-8 Standards Based Teacher created curriculum, ___
_9-10 Standards Based Teacher created curriculum, CTE Standards Based Teacher created
curriculum , CTE Entrepreneurship
Curriculum_

- World language: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

___Imagine Learning Spanish_

- Health: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

___ICEV Collaborative Ed Advisors_

Finding of Insufficient Textbooks or Instructional Materials in One or More Subjects

Be it further resolved, for the **2025-2026** school year, the **YES Charter Academy**, insufficient standards-aligned textbooks or other instructional materials were provided to students at the following schools in the following subjects:

- Mathematics: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

0%

- Science: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

0%

- History-social science: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student

does not have sufficient instructional materials.)

0%

- English language arts, including the English language development component of an adopted program: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

0%

- World language: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

0%

- Health: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

0%

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient standards-aligned textbooks or other instructional materials in all subjects that are consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made. (List actions to be taken to resolve insufficiency.)

N/A

Finding of Available Science Laboratory Equipment for Grades 9-12

Be it further resolved, laboratory science equipment was available or was not available for science laboratory courses offered in grades 9-12, inclusive, as indicated below:

- Available: (List all science laboratory courses offered in grades 9-12 for which science laboratory equipment was available.)

Green Ninja

Forestry and Natural Resources

- Not Available: (List all science laboratory courses offered in grades 9-12 for which science laboratory equipment was not available.)

N/A

Be it further resolved, that the Superintendent or designee, on behalf of the Board, shall submit a copy of this resolution to the County Superintendent of Schools within three business days of the hearing.

PASSED AND ADOPTED THIS 25th day of September, 2025 at a meeting, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Attest:

_____, Secretary

_____, President

Policy 6161.1: Selection And Evaluation of Instructional Materials

Status: PENDING

Original Adopted Date: 9/25/25

The Governing Council of Directors desires that YES Charter Academy instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, accurately reflect and value society's diversity, stimulate thought, the exploration of ideas and intellectual exchanges, and enhance instructors' ability to educate all students through the use of multiple teaching strategies and technologies. The Council of Directors shall adopt instructional materials based on a determination that such materials meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the YES Charter Academy's curriculum to ensure that they effectively support the YES Charter Academy's adopted courses of study.

The Council of Directors shall select instructional materials for use in grades K-12 that have been approved by the State Board of Education (SBE) or that have, during the YES Charter Academy's review process, been determined to be aligned with the state academic content standards adopted by SBE, which includes instructional materials for mathematics and English language arts that are aligned to Common Core State Standards. (Education Code 60200, 60210)

The Council of Directors shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and the accompanying administrative regulation. (Education Code 60400)

In selecting or adopting instructional materials, the Council of Directors shall consider the recommendation of the Principal or designee and/or an advisory committee established to review the materials.

The degree to which every student has sufficient access to standards-aligned instructional materials shall be included in the YES Charter Academy's local control and accountability plan. (Education Code 52060)

Sufficiency of Instructional Materials and Public Hearing

The Council of Directors shall annually conduct one or more public hearings on the sufficiency of the YES Charter Academy's instructional materials, including textbooks, technology-based materials, other educational materials, and tests. Technology-based materials include, but are not limited to, software programs, video disks, compact disks, optical disks, video and audio tapes, lesson plans, databases, and the electronic equipment required to make use of those materials by students and teachers as a learning resource. (Education Code 60010, 60119)

The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

The Council of Directors encourages participation by parents/guardians, teachers, interested

community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing, the Principal or designee shall post a notice in three public places within YES Charter Academy containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks and/or other instructional materials that are aligned to the content standards adopted by SBE and consistent with the content and cycles of the curriculum framework adopted by SBE in each of the following subjects: (Education Code 60119)

1. Mathematics
2. Science
3. History-social science
4. English language arts, including the English language development component of an adopted program
5. World language
6. Health

The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks or other instructional materials to use in class and to take home. This does not require that each student have two sets of materials. However, materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

If materials are in a digital format, they shall be considered sufficient as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district, and has the ability to use and access them at home. (Education Code 60119)

If the Board determines that there are insufficient textbooks or other instructional materials, the Board shall, by resolution, provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall submit a copy of the resolution to the County Superintendent of Schools no later than three business days after the hearing. The Board shall take any action to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

Prohibition Against Refusal to Approve or Prohibit the Use of Specified Instructional Materials

The use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library shall not be rejected or prohibited by the Board or district on the basis that it includes a study of the role and contributions of any individual or group consistent with the requirements of Education Code 51204.5 and 60040, unless such study would violate Education Code 51501 or 60044. (Education Code 243)

Complaints

Complaints concerning instructional materials shall be handled in accordance with Board Policy 1312.2 - Complaints Concerning Instructional Materials, Board Policy 1312.3 - Uniform Complaint Procedures, or Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures, as applicable.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 9505-9530	Instructional materials
Ed. Code 1240	County superintendent of schools; duties
Ed. Code 18111	Exclusion of books by Governing board that are sectarian, partisan, or denominational character
Ed. Code 220	Prohibition of discrimination
Ed. Code 242	Access to information about educational laws and policies regarding right to accurate and inclusive curriculum
Ed. Code 243	Prohibition of discrimination; instructional materials
Ed. Code 33050-33053	General waiver authority
Ed. Code 33126	School accountability report card
Ed. Code 35272	Education and athletic materials
Ed. Code 44805	Teacher enforcement of course of studies; use of textbooks, rules and regulations
Ed. Code 48907	Exercise of free expression; time, place, and manner rules and regulations

Policy 6161.11: Supplementary Instructional Materials

Status: PENDING

Original Adopted Date: 9/25/2025

The Governing Council of directors encourages the use of supplementary instructional materials to enrich the curriculum and enhance student learning. Such materials shall be aligned with YES Charter Academy goals, curriculum objectives, and academic standards and shall supplement and not supplant the use of Board-adopted basic instructional materials that serve as the primary learning resources.

Supplementary instructional materials include, but are not limited to, instructional materials that are designed to serve one or more of the following purposes:(Education Code 60010)

1. To provide more complete coverage of one or more subjects included in a given course
2. To meet the various learning ability levels of students in a given age group or grade level
3. To meet the diverse educational needs of students with a language disability in a given age group or grade level
4. To meet the diverse educational needs of students reflective of a condition of cultural pluralism
5. To use current, relevant technology that further engages interactive learning in the classroom and beyond

Supplementary instructional materials may be selected by the Principal or designee, school administrators, or teachers, as applicable, and obtained through donations to YES Charter Academy and/or available funding sources designated for these purposes.

The use of any supplemental instructional material shall not be rejected or prohibited by the Board or YES Charter Academy on the basis that it includes a study of the role and contributions of any individual or group consistent with the requirements of Education Code 51204.5 and 60040, unless such study would violate Education Code 51501 or 60044. (Education Code 243)

As appropriate, supplementary instructional materials shall meet the criteria developed for the selection and evaluation of basic instructional materials as described in AR 6161.1 - Selection and Evaluation of Instructional Materials.

Supplementary instructional materials shall be directly related to the course of study in which they are being used and shall be appropriate for the age and maturity level of the students.

The use or reproduction of supplementary instructional materials shall be in accordance with federal copyright law.

Appropriateness of Materials

Whenever a YES Charter Academy employee proposes to use a supplementary resource which is not included in the approved learning resources of YES Charter Academy, the employee shall preview the material to determine whether, in the employee's professional judgment, it is appropriate for the grade level taught and is consistent with YES Charter Academy criteria for the selection of supplementary instructional materials.

The employee shall confer with the Principal or designee as necessary to determine the compliance of the material with YES Charter Academy criteria. The primary considerations should be the educational value, factual accuracy, appropriateness, including whether the material contains pervasive vulgarity or profanity, and relevance of the materials, as well as the ages and maturity of the students.

The Principal or designee may provide training to administrators and teachers in the selection and evaluation of supplementary instructional materials, including the criteria to be utilized and applicable legal considerations.

Complaints

Complaints concerning supplemental instructional materials shall be handled in accordance with Board Policy 1312.2 - Complaints Concerning Instructional Materials and Board Policy 1312.3 - Uniform Complaint Procedures, as applicable.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 18111	Exclusion of books by Governing board that are sectarian, partisan, or denominational character
Ed. Code 220	Prohibition of discrimination
Ed. Code 233.5	Teaching of principles
Ed. Code 242	Access to information about educational laws and policies regarding right to accurate and inclusive curriculum
Ed. Code 243	Prohibition of discrimination; instructional materials
Ed. Code 48907	Exercise of free expression; time, place, and manner rules and regulations