

**YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY
REGULAR MEETING
COUNCIL OF DIRECTORS
MINUTES**

**9841 Texas Hill Road
Oregon House, CA
In Person**

**August, 28 2025
3:30pm**

Video call link: <https://meet.google.com/edt-ujnc-ika>

Or dial: (US) +1 636-429-2871 PIN: 745 520 743#

More phone numbers: <https://tel.meet/edt-ujnc-ika?pin=3057554023624>

**INSTRUCTIONS FOR PRESENTATIONS TO
THE COUNCIL BY PARENTS AND CITIZENS**

The Yuba Environmental Science Charter Academy (“YES Charter Academy”) welcomes your participation at the School’s Council meetings. The purpose of a public meeting of the Council of Directors (“Council”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Council may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Council discusses that item. Non-English speakers will be allowed twice the time limit for non-English speaker translation.
5. When addressing the Council, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the School’s Council BP. Once such an item is properly agendized and publicly noticed, the Council can respond, interact, and act upon the item.
7. Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling 530-692-2210 or lmiller@yescharteracademy.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. PRELIMINARY

A. **CALL TO ORDER:** Pam Cook called to order at 3:37 PM

B. **ROLL CALL/ESTABLISH QUORUM**

President/Chair	Pam Cook	Present
Vice President	Linda Cohee	Present
Chief Financial Officer	Paul McGovern	Not in attendance
Secretary	open	n/a
Staff Representative	Lance Haliday	Not in attendance
Principal/Director	Louise Miller	Present
Director	Yvette Rodriquez	Present
Director	Deborah Hoerner	Present

Quorum Established

Guests: Debbie Campbell, Michele Goldberg, Bernard Campos

C. **Adopt Minutes from Previous Meeting: (July 31st, 2025)** Yvette Rodriguez motioned to approve; Deborah Hoerner seconded Motion approved 5/0' no abstentions.

D. **Reading of Vision/Mission/Core Values:** Yvette Rodriguez read

Mission: YES CHARTER ACADEMY educates K-10 students in a school culture that values the scientific method and a curricular focus on environmental studies. The highest Common Core State Standards, as well as high standards of moral conduct, are emphasized.

The vision of the YES CHARTER ACADEMY is to educate K–10students of the Sierra Foothills through a self-motivating, individualized, and comprehensive curriculum that connects learners with learning via a program, teaching staff, and school culture that value scientific methods of inquiry.

YES Charter Academy Students Are: Environmental Stewards, Positive Team Members, Academic Masters, Resourceful, Responsible Citizens, Kind!

II. PUBLIC SESSION

A. Public Comment: **For Information none**

B. The Staff Representative will address the COD: **For Information none**

C. Staff Teacher Member Selection: **For Information/Action** Lance not in attendance, but would like to continue to serve.

D. Parent Student Handbook. The COD will consider for approval Parent-Student Handbook: **For Action** Pam Cook motioned to approve; Louise Miller seconded; ~~all in favor~~, Motion Approved 5/0; no abstentions

E. YES Charter By-Laws: The COD will review and consider for approval the updates to the YES Charter Bylaws: **For Information/Action** ~~tabled until next month to~~

make edits; discussion on updates with law and video conferencing and committees; email protocol and Brown Act

- F. Unaudited Actuals Report FY 2024-2025 The COD will review and consider for approval the Unaudited Actuals Report FY 2024-2025: **For Action Handout** Presentation by Bernard Campos in place of Susan Leftkowitz. Overall report of YES finishing up the fiscal year with surplus revenue. Pam Cook motioned to approve; Deborah Hoerner seconded, Motion Approved 5/0, no abstentions
- G. EPA Resolution. The COD will review and consider for approval the EPA Resolution: **For Action Handout** Bernard Campos presented an explanation; Pam motioned to approve; Yvette Rodriguez seconded, Motion Approved 5/0-no abstentions
- H. **Committee** Meetings and Dates. The COD will consider for approval **Committee** Meetings and Dates for 2025-26 school year: **For information** Louise Miller presented teachers' vision for more staff and parental involvement. Pam Cook spoke and asked all COD members which committee they would like to chair and shared COD vision. Committee chairs: Academic - Linda Cohee; Outreach Deborah Hoerner; Anti-Bullying (School Climate) Yvette Rodriguez; Finance- Paul McGovern; Safety Committee-Pam Cook; discussion on agendas and minutes. Removed Governance and Policy & Procedure Committees'

- I. COD Annual Calendar of Events The COD will consider for approval COD Annual Calendar of Events for 2025-26 updated from July 2025 meeting: **For Information/ Action** Deborah Hoerner motioned to approve; Pam Cook seconded; Motion Approved 5/0, no abstentions
- J. Annual Council of Directors Meeting Dates Calendar. The COD will review and consider approval for the Annual Council of Directors Meeting Dates Calendar: **For Information/Action** This item was tabled from last month and edits have been made. Deborah Hoerner motioned to approve; Pam Cook seconded; Motion Approved 5/0 no abstentions
- K. Mobile Communication Devices. The COD will consider for approval updates to the Mobile Communication Devices Policy: **For Action** Louise motioned to approve with one change in policy to say “students will turn off their cellphone or other communication devices upon entering the school.” Yvonne seconded; all in favor; no abstentions.
- L. Annual Selection and Evaluation of Instructional Materials: Public Hearing **For Information Only** Louise informed COD in regards to YCOE Williams Act visit. Yvette asked questions in regards to the teacher of record for Imagine Learning program that is all online for students in 7-10 grade math so she can speak to parents when they have questions. Debbie mentioned that we are working with Jennifer Allread at YCOE and have submitted to YCOE through DTS all required credentials on a spreadsheet.

III. REGULAR REVIEW OF COMMITTEES: For Information

- **Facilities and Safety:** Pam Cook/Deb Campbell/Dawn Kaundart/Sara Hedrick
- **Academic:** Louise Miller/Linda Cohee//Paul McGovern Louise presented Academic Dashboard and reported out: Current enrollment is at 220 (up 20%). 18:1 ratios in the classroom; Goals for 2026 to be determined by Academic Committee recommendations; IXL baseline finished with students' next steps Individual Learning Plans. Scores are at or above standard
- **Outreach:** Louise Miller, Margaret Campbell Pam Cook spent four hours on campus to complete the FIT report; Debbie and staff are making sure maps and fire extinguishers are in classrooms along with other Williams requirements for notices and reported any safety hazards will be or have been corrected.
- **Finance:** Paul McGovern/Pam Cook Paul not in attendance Pam Cook shared that Paul would share one week prior to COD meetings finance reports for COD to look over. The back up plan includes communication with Pam through Paul and/or Susan prior to COD meetings.

- **Transportation:** Deb Campbell/Dawn Kaundart Debbie shared that an additional electric bus and electric utility truck would be delivered next year April through June. Linda asked about the electric bill since we built solar.
- **Wellness:** Louise Miller/ Sheila Rolfer Louise reported that YES has been awarded the FFVP Fresh Fruit and Vegetable Program grant for the 4th year! This continues to allow our students to receive fresh fruits and vegetables in addition to breakfast and lunch meals. An additional initiative is being worked on to receive \$3718.00 and it was recommended that we procure a new or disadvantaged farmer.
- **BP & Procedure:** Michele Goldberg/Pam Cook-It was determined to discontinue this committee.
- **Anti-Bullying Committee:** Louise Miller Yvette Rodriguez requested to be a part of Anti-Bullying Policy; Louise proposed to change the name to Positive School Culture or something to encompass the broader mental health perspective of PBIS and other programs. Michele spoke on Restorative Justice as the framework that the CDE and our policies recommend and to reach out to Dawn Kaundart our Family Liaison and school counselor Siobhan Searle.

IV. **ADJOURNMENT** Pam motioned to adjourn at 5:20PM , Deborah Hoerner seconded Motion Approved 5/0

Louise Miller

Audit trail

Details		
FILE NAME	2025-08-28_YES_Meeting_Minutes_final.docx - 9/29/25, 1:27 PM	
STATUS	Signed	
STATUS TIMESTAMP	2025/09/29 18:32:05 UTC	

Activity		
SENT	mgoldberg@yescharteracademy.org sent a signature request to: Louise Miller (lmiller@yescharteracademy.org)	2025/09/29 18:27:17 UTC
SIGNED	Signed by Louise Miller (lmiller@yescharteracademy.org)	2025/09/29 18:32:05 UTC
COMPLETED	This document has been signed by all signers and is complete	2025/09/29 18:32:05 UTC

The email address indicated above for each signer may be associated with a Google account, and may either be the primary email address or secondary email address associated with that account.