

**YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY
REGULAR MEETING
COUNCIL OF DIRECTORS
MINUTES**

**9841 Texas Hill Road
Oregon House, CA
In Person**

December 11th, 2025

Meeting start time is 3:15PM

Video call link: <https://meet.google.com/edt-ujnc-ika>

Or dial: (US) +1 636-429-2871 PIN: 745 520 743#

More phone numbers: <https://tel.meet/edt-ujnc-ika?pin=3057554023624>

Topic	Discussion	Action Taken
A. CALL TO ORDER	COD President Cook called a regular meeting of the YES Charter Academy to order at 3:23 pm on December 11, 2025 at 9841 Texas Hill Road, Oregon House, CA 95962.	CALLED TO ORDER: 3:23pm
B. ATTENDANCE	Pam Cook, Lance Haliday, Yvette Rodriquez, Wendy Underhill, Shelley Lehman, Deborah Hoerner, Paul MCGovern are present Guests: Louise Miller, Diahna De LaVara, Debbie Campbell, Michele Goldberg, Susan Leftowitz, Doris Tapia (grandparent)	QUORUM PRESENT
C. ADOPTION OF NOVEMBER MINUTES	COD President Cook directed COD members to the November 20th, 2025, Minutes for their review and approval. Upon a motion by COD Underhill, duly seconded by COD Haliday, the Board unanimously approved the November 30, 2025 Minutes as presented.	MOTION: To approve the November , 2025 Minutes as presented MOTION: Wendy Underhill SECOND: Lance Haliday ROLL CALL VOTE: Pamela Cook – Aye Paul McGovern – Aye Yvette Rodriquez – Aye Shelley Lehman- Aye Deborah Hoerner-Aye Lance Haliday-Aye Wendy Underhill-Aye MOTION APPROVED (7/0)
Public Comment:	Diahna De LaVara is present and interested in becoming a COD member.	Pam Cook thanked her for coming and letting the COD know, and acknowledged

	<p>Diahna spoke on her special education and public health experience. Diahna also has a student attending YES.</p> <p>Doris, former employee and grandmother of a student at YES present and spoke on her frustrations with bullying and her granddaughter being “jumped.” Doris said she is “going to YCOE to make a formal complaint.” Doris said she loves the school but would like to see more supervision in between classes.</p>	<p>her frustrations.</p>
<p>Agenda items:</p>		
<p>A. Additions to the agenda and approval of the November 20th minutes</p>	<p>COD President Cook directed COD members to the November 20th , 2025, minutes for their addition to the Agenda, review and approval. Upon a motion by COD Underhill, duly seconded by COD Rodriquez, the Board unanimously approved the November 20, 2025 Minutes as presented.</p>	<p>ACTION AND INFORMATION</p> <p>MOTION: To approve the November 20, 2025 Minutes as presented</p> <p>MOTION: Wendy Underhill</p> <p>SECOND: Yvette Rodriquez</p> <p>ROLL CALL VOTE: Pamela Cook – Aye Paul McGovern – Aye Yvette Rodriquez – Aye Wendy Underhill-Aye Lance Haliday, Deborah Hoerner-Aye, Shelley Lehman– Aye MOTION APPROVED (7/0)</p>
<p>B.. Teacher Representative addressed the COD</p>	<p>Lance Haliday shared two items</p> <ol style="list-style-type: none"> 1. Need for more SPED staff 2. Leeta Ballester would like more dedicated spaces at YES for PE and Art. Pam cook President suggested that the Facilities Committee could discuss this further for ideas. Louise is aware of these needs. 	<p>INFORMATION ONLY</p>
<p>C. Susan Leftowitz will present the audit and unaudited actuals and the COD will vote on approval</p>	<p>Susan presented the audit and unaudited actuals stating in every area but one we are in compliance and on track. Numbers are based on enrollment of 200 students. State and Federal funding went up. Surplus is on track. Some funding is expiring.</p> <p>Paul M. spoke on why enrollment may be down from 200 to 192 with families moving and going to other schools. Paul is working with and having the office staff keep a record of why</p>	<p>ACTION & INFORMATION</p> <p>MOTION: Paul M. made a motion to approve audit</p> <p>SECONDED: Deborah Hoerner</p> <p>Paul M. made a motion to</p>

	<p>students have been disenrolling to track and make future outreach for enrollment.</p> <p>Susan spoke on two findings of unvaccinated TK children and shared that YES has to repay the money collection through ADA in the amount of \$21,062.</p> <p>Debbie Campbell spoke on a corrective action plan and what YES is doing to make sure this doesn't happen again and only going through CAIR network (State online Portal for vaccinations) Continued outreach for parents in the beginning of the year and at winter break. IEP students are exempt from having to be vaccinated under umbrella law.</p>	<p>approve unaudited actuals.</p> <p>Lance H. seconded</p> <p>Roll call vote: Pamela Cook – Aye Paul McGovern – Aye Wendy Underhill – Aye Yvette Rodriquez – Aye, Shelley Lehman- Aye Lance Haliday – Aye Deborah Hoerner-Aye</p> <p>MOTION APPROVED (7/0)</p>
<p>D. COD will consider for approval developing a MOU between YES and YFAAC</p>	<p>Louise Miller spoke on YFACA and who they are and the community garden YES allows them to have on YES property and the concerns about the well and water.</p> <p>Wendy Underhill . was concerned with the water system and spoke to YES Farmer Nick and other contacts for options on upgrading YES water systems.</p> <p>Debbie C to speak with someone from the YCOE and Yuba Water Agency.</p> <p>Louise spoke on YES foundation and possible funding assistance for YFACA</p>	<p>ACTION AND INFORMATION</p> <p>MOTION: .Wendy Underhill made a motion to approve YM& C to develop a MOU between YES and YFACA that will require their own water source and not using YES water, insurance for liability and to be finalized by March 1st.</p> <p>Seconded: Yvette Rodriquez</p> <p>All in favor (7/0)</p>
<p>E.. COD will consider</p>	<p>The COD discussed the on qualifications of potential COD candidate Diahna De La Vara.;</p>	<p>MOTION: To approve the addition of Diahna De LaVara to the YES Charter COD as presented</p> <p>MOTION: Deborah Hoerner</p> <p>SECOND: Wendy UnderhillL</p> <p>ROLL CALL VOTE: Pamela Cook – Aye Paul McGovern – Aye Wendy Underhill – Aye Yvette Rodriquez – Aye, Shelley Lehman- Aye Lance Haliday – Aye Deborah Hoerner Aye</p> <p>MOTION APPROVED (7/0)</p>
<p>Committee Information:</p>	<p>No formal meetings scheduled for December. Road Map meeting in place.</p> <p>1. Safety/Facilities/Transportation- Wendy Underhill voiced concern over the well</p>	<p>ACTION AND INFORMATION</p>

and water system and if it would be sufficient for High School. Discussion on having enough power through solar and/or PG& E for High School. Discussion on possible grant writing assistance from YCOE. Yuba Water Agency Kitchen update: Cement poured, actively looking for an experienced dry wall person (s) Pam Cook : our hope Amir/Babick will do a meet and greet with key staff who want to have input on design planning for High School Past Tuesday inspection? Electric bus down again. A-Z coming next week to work on it.

2. Academic- No update and no changes. Instruction Partners completed the first cycle with TK-2nd grade and gave feedback.

3. Bullying - Yvette Rodriquez hasn't had a meeting in two months and no other members have shown up. Louise Miller suggested a Kindness Challenge for teachers to implement and asked Yvette Rodriquez to look into. Louise Miller spoke on all the things YES is doing for prevention and spoke on track behaviors through Powerschool and entering minor and major behaviors, Family Liaison efforts in the classroom with Restorative Justice, Siobhan Searle counselor works with students and families. Louise Miller spoke on building resilience and self regulation needed for students and has secured YCOE counselor for after Christmas break. Pam Cook would like re-entry after suspensions to be looked at implementing or mandating parents to sit with their children.

4. Finance - Paul McGovern spoke on increasing enrollment as it is at 193 this month. Encouraged COD to work with the Outreach committee and Parent Club to recruit.

5. Outreach- Louise Miller spoke on the proposed calendar for this year and next with the Earth Art exhibit in Marysville pictures and offsetting cost by selling calendars for \$3 each. Asked COD for opinion and buy in for \$500 to purchase out of the Principal budget. Discussion on enrollment and what has been done in the past to increase enrollment. Update on recent tours and push for scheduling more tours. Deborah Hoerner asked about getting newer signage by Willow Glenn on the road as the signs are looking worn out. Debbie Campbell spoke on the cost and wanting to be fiscally conservative.

Winter Program flyers and shared on Parent Square and Social media - half sheets were sent out to parents. Pam Cook encouraged COD to attend. Pam Cook attended career day and was impressed with student speaking.

6. Wellness- Submitted two food grants and received them. Louise Miller spoke on what has

	<p>been drawing families to YES ie., natural foods, green house, garden, orchard</p>	
<p>Adjournment</p>	<p>There being no further business for discussion, the meeting was adjourned. Upon a motion by COD President Cook, duly seconded by COD Underhill, the Board unanimously adjourned the December 11, 2025, YES Charter COD Meeting at 5:23pm</p>	<p>MOTION: To adjourn at 5:23 pm MOTION: Pamela Cook SECOND: Wendy Underhill MOTION APPROVED (6/0)</p>