

**YUBA ENVIRONMENTAL SCIENCE CHARTER ACADEMY
MEETING
COUNCIL OF DIRECTORS
MINUTES**

**9841 Texas Hill Road
Oregon House, CA
In Person**

March 26th, 2026

Meeting start time is 3:15PM

Video call link: <https://meet.google.com/edt-ujnc-ika>

Or dial: (US) +1 636-429-2871 PIN: 745 520 743#

More phone numbers: <https://tel.meet/edt-ujnc-ika?pin=3057554023624>

Topic	Discussion	Action Taken
I. <u>PRELIMINARY</u>		
CALL TO ORDER	COD President Cook called a regular meeting of the YES Charter Academy to order at 3:19pm on March 26, 2026 at 9841 Texas Hill Road, Oregon House, CA 95962.	CALLED TO ORDER: 3:19 pm
ATTENDANCE	Pam Cook, Wendy Underhill, Lance Haliday, Yvette Rodriquez, Shelley Lehman, are present Attendees: Debbie Campbell, Michele Goldberg, Paul McGovern Guests: Kira Kuznetsov	QUORUM PRESENT-
ADOPTION OF FEBRUARY 26,2026 AND MARCH 12, 2026 MINUTES	COD President Cook directed COD members to the February 26, 2026 Minutes for their review and approval. Upon a motion by COD Underhill, duly seconded by COD Lehman, the Board unanimously approved the February 26, 2026 Minutes as presented. COD President Cook directed COD members to the March 12, 2026 Minutes for their review and approval. Upon a motion by COD Underhill, duly seconded by COD Lehman, the Board unanimously approved the March 12, 2026 Minutes as presented.	MOTION: To approve February meeting minutes and March Special meeting minutes as amended MOTION:Wendy Underhill SECOND: Shelley Lehman ROLL CALL VOTE: Pamela Cook – Aye Wendy Underhill-Aye Lance Haliday-Aye Yvette Rodriquez Shelley Lehman- Aye MOTION APPROVED (5/0)

<p><u>II. PUBLIC SESSION</u> Agenda items:</p>		
<p>A. Principal Report by Louise Miller</p>	<p>Louise Miller reported out</p> <ul style="list-style-type: none"> ● 3/13 teacher training on Conscious Discipline, Restorative Circles CAASP preparation training and library of books purchased ● 3/24 Official lock down drill went well with some minor feedback from the Deputies. ● 3/25 8th, 9th, 10th grader field trip to Quarry ● 3/26 10th grade went to Pixar Studios Field trip ● YCOE foundation fundraiser and submitting a dish made by students ● Educator of the year, our own staff were nominated 	<p>FOR INFORMATION ONLY</p>
<p>B. Public Comment</p>	<p>No public comment</p>	
<p>C. The Staff Representative will address the COD</p>	<p>Positive feedback from teachers on 3/13 training, and Lance shared his own personal growth and learned skills. Staff continue to request feedback on the new High School Staff would like more trash cans by port a potty</p>	<p>FOR INFORMATION ONLY</p>
<p>D. The COD will consider updates to the Employee Handbook.</p>	<p>Wendy Underhill requested some minor edits and formatting. Decision to remove 'Section 5 - The Employment Process; subsection 7 only and review the Employee Handbook at next COD meeting.</p>	<p>MOTION: To consider for approval to remove section 5 -subsection 7 from the Employee Handbook.</p> <p>MOTION: Shelley Lehman SECOND: Wendy Underhill</p> <p>ROLL CALL VOTE:</p> <p>Pamela Cook – Aye Wendy Underhill-Aye Lance Haliday-Aye Yvette Rodriquez Shelley Lehman- Aye</p> <p>MOTION APPROVED (5/0)</p>
<p>E. The COD will consider a three year contract with new auditing firm</p>	<p>Debbie Campbell presented a proposal from Christy White Law firm which is substantially lower than current audit firm Clifton Larson. Proposal has an opt out</p>	<p>MOTION: To consider a three year contract with a new auditing firm.</p>

		<p>MOTION: Pam Cook</p> <p>SECOND: Lance Haliday</p> <p>ROLL CALL VOTE:</p> <p>Pamela Cook – Aye Wendy Underhill-Aye Lance Haliday-Aye Yvette Rodriquez Shelley Lehman- Aye</p> <p>MOTION APPROVED (5/0)</p>
<p>F. The COD will vote on submitting notice to CharterSafe JPA that we are seeking quotes from other insurance companies</p>		<p>MOTION: To submit notice to CharterSafe JPA.</p> <p>MOTION: Pam Cook SECOND: Wendy Underhill</p> <p>ROLL CALL VOTE:</p> <p>Pamela Cook – Aye Wendy Underhill-Aye Lance Haliday-Aye Yvette Rodriquez Shelley Lehman- Aye</p> <p>MOTION APPROVED (5/0)</p>
<p>G. The COD will vote on the 2026-27 YES Charter Academy school calendar</p>	<p>Council member Shelley Lehman asked about input from parents and staff. Louise Miller, Principal aligns calendar with MJUSD as much as possible considering vacations, PLC’s. Council member Wendy Underhill asked about coordination with Yuba College</p>	<p>MOTION: To adopt the 2026-27 YES Charter Academy calendar as amended.</p> <p>MOTION:Pam Cook SECOND: Shelley Lehman</p> <p>ROLL CALL VOTE:</p> <p>Pamela Cook – Aye Wendy Underhill-Aye Lance Haliday-Aye Yvette Rodriquez Shelley Lehman- Aye</p> <p>MOTION APPROVED (5/0)</p>
<p>Committee Information:</p>	<p>1.Safety/Facilities/Transportation- Debbie Campbell reported out:</p> <ul style="list-style-type: none"> ● 	

	<p>2. Academic- Kiera presented Academic Dashboard updates;</p> <ul style="list-style-type: none"> ● target for goals not yet achieved for Math and ELA ● Incompletes including homeschoolers who don't do assessments ● 9/10th graders need to complete assessments ● Ms. Miller reported that CAASP test schedule is completed and explained reasoning for certain grades and test dates <p>3. Outreach- Earth Day April 25th, flyer complete looking for vendors.</p> <p>4. Bullying- no report</p> <p>5. Wellness- no report</p>	
<p>Adjournment</p>	<p>There being no further business for discussion, the meeting was adjourned.</p> <p>Upon a motion by President Pam Cook , duly seconded by Vice President Wendy Underhill, the Board unanimously adjourned the March 26,2026, YES Charter COD Meeting at 5:07 pm.</p>	

Louise Miller

Audit trail

Details

FILE NAME 2026-3-26_YES_ Meeting Minutes final - 5/4/26, 11:19 AM

STATUS ● Signed

STATUS TIMESTAMP 2026/05/04
19:23:34 UTC

Activity



SENT

mgoldberg@yescharteracademy.org **sent** a signature request to:
• Louise Miller (lmiller@yescharteracademy.org)

2026/05/04
18:19:32 UTC



SIGNED

Signed by Louise Miller (lmiller@yescharteracademy.org)

2026/05/04
19:23:34 UTC



COMPLETED

This document has been signed by all signers and is **complete**

2026/05/04
19:23:34 UTC

The email address indicated above for each signer may be associated with a Google account, and may either be the primary email address or secondary email address associated with that account.